



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution
Bastrop, Texas 78602-0730

Institution Temporary Visitation Plan

OPI: Command Center
NUMBER:
DATE: October 7, 2020
SUBJECT: Temporary Social
Visiting Plan

1. **PURPOSE AND SCOPE:** This Temporary Social Visitation Plan will be implemented in response to required visitation mandate.
2. **Cleaning/Screening Procedures/PPE:**
 - A. There will be thorough cleaning and decontamination of the Front Lobby, Sallyport, and Visiting Room conducted between each visiting block. Inmates will be temperature checked prior to entering the Visiting Room (VR). Inmates will be required to wear masks at all times. Inmates will be required to sanitize their hands upon entering and before exiting the Visiting Room.
3. **FCI Visiting Room Capacity and Procedures:**
 - A. In order to meet social distancing requirements, the FCI Visiting Room is restricted to 10 inmates per visiting block with a maximum of three visitors per inmate. This will allow 30 inmates per housing unit side to visit per day. Inmates will only visit in cohort with inmates from the same side of the housing unit they are assigned to.
 - B. A 72x72 inch Plexiglas barrier will be placed between the inmate and his visitors. No physical contact will be allowed at any time. Any violations will result in the visit being terminated and the inmate being placed directly into quarantine status.
 - C. Inmates in quarantine or isolation status will not be allowed to visit.

4. FCI Visiting Days:

- A. Social visiting, beginning October 5, 2020, will be conducted at the FCI on Mondays, Tuesdays, Wednesdays, and Thursdays in three 90-minute blocks with one hour between each visiting block. Should more inmates request a social visit than can be accommodated, inmates who have not had visits will be given consideration first.

5. Unit Rotation (inmates will ONLY visit in their unit/side cohort):Week 1

Monday: Travis B
 Tuesday: Travis A
 Wednesday: Austin B
 Thursday: Austin A

Week 2

Monday: Houston B
 Tuesday: Houston A
 Wednesday: Crockett B
 Thursday: Crockett A

Week 3

Monday: Austin A
 Tuesday: Austin B
 Wednesday: Travis A
 Thursday: Travis B

Week 4

Monday: Crockett A
 Tuesday: Crockett B
 Wednesday: Houston A
 Thursday: Houston B

6. FCI Visiting Schedule:

7:45 a.m. - 8:30 a.m.: Process first block of inmates and visitors

8:30 a.m. - 10:00 a.m.: Block 1 Visits

10:00 a.m. - 10:45 a.m.: Out-process outgoing inmates/Sanitize VR/In-process inbound inmates

11:00 a.m. - 12:30 p.m.: Block 2 Visits

12:30 p.m. - 1:15 p.m.: Out-process outgoing inmates/Sanitize VR/In-process inbound inmates

1:30 p.m. - 3:00 p.m.: Block 3 Visits

3:00 p.m. - 4:00 p.m.: End of Visiting/Out-process/Sanitize

7. Satellite Camp Capacity:

A. The Satellite Camp Visiting Room can accommodate 8 inmates per visiting block with three visitors per inmate. This will allow 24 inmates to visit per day.

8. Satellite Camp Visiting Days:

A. Social visiting will be conducted at the Satellite Prison Camp on alternate Saturdays and Sundays in three 90-minute blocks with a minimum of 30 minutes of cleaning between blocks. Camp Visiting will begin October 3-4, 2020.

9. Satellite Camp Visiting Schedule:

7:45 a.m. - 8:30 a.m.: Process visitors and inmates for first block of visiting

8:30 a.m. - 10:00 a.m.: Block 1 Visits

10:00 a.m. - 11:30 a.m.: Out-process outgoing inmates/Sanitize VR/Count and Mainline

11:15 a.m. - 12:00 p.m.: Process visitors and inmates

12:00 p.m. - 1:30 p.m.: Block 2 Visits

1:30 p.m. - 2:00 p.m.: Out-process outgoing inmates/Sanitize VR/In-process inbound inmates and visitors

2:00 p.m. - 3:30 p.m.: Block 3 Visits

3:30 p.m. - 4:00 p.m.: Out-process outgoing inmates/Sanitize VR

10. Special Housing Visitation:

A. Visits for inmates in Special Housing will be conducted via video visiting only. Visits will be for one hour during the scheduled blocks of visiting on Tuesdays. Inmates in Special Housing will request to visit utilizing written Cop-Outs to the Captain. No special phone calls to coordinate visits will be approved.

11. Inmate Responsibilities and Expectations:

A. Inmates will request a social visit via an electronic cop-out to their respective unit teams no earlier than 7 days

prior to their assigned visiting day and no later than 5 days. Requests submitted before or after will not be considered.

- B. Unit Team will notify inmates of their visiting time 3 days prior to their visiting day. Unit Team will assign the visiting times; no reservations will be considered.
- C. The inmate will identify the visitors (maximum 3) he is requesting. Requests for additional visitors will not be granted. Only visitors on the inmate's approved visitors list will be approved.
- D. Inmates should not request a visit until they are 100% certain their visitors can attend any of the four blocks of visitation.
- E. Any cancellations or no shows after being placed on the schedule will result in the inmate not being able to visit on the next approved visiting day as well.
- F. Once placed on the visiting schedule by the unit team, there will be no swaps whatsoever.

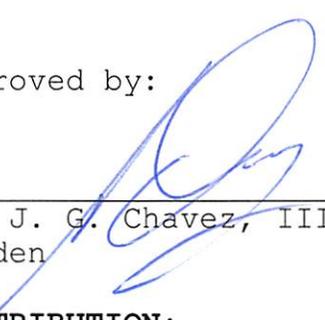
12. Visitor Expectations:

- A. Visitors will be required to arrive **45 minutes** prior to their scheduled visiting time to be Covid-19 screened, temperature checked and processed for visitation. Visitors who are sick or symptomatic will not be allowed to visit. Visitors must wear facemasks at all times. Facemasks must be plain in nature with no logos, markings, etc. Neck gaiters and bandanas are not authorized. All visitors will be required to sanitize their hands prior to entering the Visiting Room.

13. Vending and Personal Belongings:

- A. There will be no vending or photos available during visiting. Visitors will leave all personal belongings secured in their vehicle with the exception of infant child essentials, i.e., formula, baby food or diapers (stored in a small see through bag), and any life-saving medication.

Approved by:



Dr. J. G. Chavez, III, Acting Warden
Warden

DISTRIBUTION:

Warden
Associate Wardens
Executive Assistant/Satellite Operations Administrator
Department Heads