



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Complex
Federal Correctional Institution I

P.O. Box 1000
Butner, North Carolina 27509

September 30, 2020

MEMORANDUM FOR INMATE POPULATION

FROM: R. Ramos, Warden
FCI I and Satellite Prison Camp

SUBJECT: Visiting

Effective Saturday, October 3, 2020, social visiting will resume at FCC Butner. There will be restrictions required due to COVID-19, as outlined below.

- All social visits will be non-contact and by appointment only.
- Two (2) visitors allowed per visit (including children); one (1) visitor must be 18 or over.
- Inmates may request two (2) visits per month contingent on scheduling availability.
- Visiting appointments will be scheduled by unit team for one (1) hour time blocks.
- Visiting will be conducted as a cohort, based on housing unit assignment.
- Inmates in medical quarantine or isolation will not participate in social visiting.
- Visitors must be symptom screened and temperature checked upon entry into the facility.
- Visitors arriving at the front entrance without the appropriate screening arm band identification will not be allowed to visit.
- Visitors who are sick or symptomatic will not be allowed to visit.
- Inmates and visitors age two (2) years and over must wear appropriate face coverings at all times and perform hand hygiene prior to and after the visit. Face coverings will not be provided by FCC Butner. Bandanas, neck gaiters and mask with valves are not considered appropriate face coverings. In addition, masks will not display offensive language or logos.
- There will be no physical contact of any kind to include an embrace at the beginning and end of the visit. Additionally, inmates and their visitors will not be authorized to take photographs based on the inability to social distance themselves.
- Food and beverages will not be allowed. Special provisions will be made to allow for baby formula/food.
- Inmates will be advised in writing of each assigned visiting date and time. Inmates are responsible for ensuring visitors are on the approved list and for notifying visitors of the assigned date and time of each visit.
- Visitors should arrive at FCC Butner at least one hour prior to assigned visiting times to allow for screening and processing. All visitors must be screened at the FMC prior to visiting (see map). If a visitor is late the visit will be canceled.
- Visiting Room must be cleared promptly to ensure sanitation between visiting periods.