




U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution
Dublin, California 94568

INSTITUTION SUPPLEMENT
NUMBER: DUB5267.09(a)
Date: March 28, 2023

VISITING REGULATIONS


Approved by: T. Jusino
Warden

1. **PURPOSE AND SCOPE:** To establish rules, regulations, and procedures for social, legal, and special visitation at the Federal Correctional Institution (FCI) in Dublin, CA, which is comprised of the low security female facility known as FCI Dublin, and the minimum-security female facility known as the Satellite Prison Camp (SCP).
2. **DIRECTIVES AFFECTED:**
 - a) Directive Rescinded: DUB5567.08(D), Visiting Regulations (04/09/2018)
 - b) Directives Referenced: PS 5510.15, Searching, Detaining, or Arresting Visitors to Bureau Grounds and Facilities (07/17/13); PS 5522.02, Ion Spectrometry Device Program (04/01/15).
3. **CORRECTIONAL STANDARDS REFERENCED:**
 - a) ACA 4TH Edition Standards for Adult Correctional Institutions: 4-4156, 4-4267, 4-4285, 4-4498, 4-4499-1, 4-4500, 4-4501, 4-4503, and 4-4504.
4. **LOCATION:** 5701 8th Street at Dublin, California.
DIRECTIONS: From I-580 East or I-580 West, take Exit 46 for Hacienda Drive towards Dublin Boulevard. From I-580 East, take a left on Hacienda Drive or from I-580 West, take a right on Hacienda Drive. Once on Hacienda Drive, take a left on Gleason Drive, a right onto Arnold Road, and left onto 8th Street. Follow the signs for Visitor Parking. To the right of the Visitor Parking Lot is the SCP. The Visiting Building for the SCP is to the far left of the Parking Lot, across the road. The FCI front entrance is to the left of the SCP, which is where visitors report for processing.
5. **REGULAR VISITING TIMES:** All visitors must be preapproved (see below VISITOR APPROVAL PROCESS)
 - a) Social Visiting: Saturdays, Sundays, and Federal Holidays: 7:30 a.m. to 1:30 p.m. No drop-in visitation and no in-out privileges.

- b) Legal Visiting: Saturdays, Sundays, and Federal Holidays from 7:30 a.m. to 1:30 p.m. or by prior appointment only through the inmate's Unit Team. Appointments will be scheduled ordinarily only on Tuesdays and Thursdays from 9:00 a.m. to 1:00 p.m. No drop-in visitation and no in-out privileges.

6. VISITING ROOM/AREAS:

- a) FCI Dublin social and legal visits will take place in the visiting room which is inside the secure perimeter of the FCI. At the FCI, visitors and inmates will ordinarily be assigned seating by the Visiting Room Officer upon entering the visiting room.
- b) SCP social and legal visits will take place inside the SCP Visiting Room which is across the road from the FCI and SCP.
- c) Visiting for inmates in the Special Housing Unit (SHU) will take place via video, with the visitor video station in the SCP Visitor's Building.
- d) There are no private rooms in the visiting areas at FCI Dublin; however, every effort will be made to provide a private area for legal visits to maximize confidentiality through the appointment process.

7. APPROVAL PROCESS FOR ALL VISITORS:

- a) Social Visitors:
 - i. Immediate family is classified as one of the following: mother, father, stepparents, foster parents, siblings, spouse, and children. Inmates are required to have a pre-established relationship, prior to incarceration, for a visitor to be approved and added to their visiting list.
 - ii. Proposed visitors who did not have an existing relationship with the inmate prior to incarceration must seek approval from the Warden on a case-by-case basis. Proposed visitors will be subject to a National Crime Information Center (NCIC) background check prior to visitation. Unit Team shall consider the nature, extent, and recentness of proposed visitor's criminal conviction in determining visiting privileges. If the Unit Team determines there are security and/or management concerns, a justification memorandum must be submitted to the Warden for approval or disapproval.
 - iii. When the Warden disapproves the request of a proposed visitor, (e.g., security concerns, extensive criminal history, no relationship prior to incarceration), a letter will be prepared by the Unit Team for the Warden's signature and sent to the applicant documenting the reason for denial.

b) Legal Visitors:

- i. The address, email address, and fax number for FCI Dublin is listed on the www.bop.gov website under BOP Locations. An attorney can request to visit their client via a letter, email, or fax.
 - (1) This request should include any item(s) they want to bring with them, such as notepads, pens, and legal documents.
 - (2) Electronic equipment is prohibited in the visiting room unless expressly authorized by the Warden in writing.
 - (3) Requests ordinarily require a minimum of 72 hours' notice to be reviewed and processed, not including weekends and holidays. If there is a need for an immediate legal visit, the request will be reviewed and processed as soon as feasible.
- ii. Attorneys must provide the following for review and approval for a legal visit:
 - (1) Proof of active bar membership, e.g., bar card
 - (2) Visiting Attorney Statement (BP-A0241 form)
 - (3) Application to Enter Institution as Representative (BP-A0243 form) for any non-attorneys accompanying the attorneys.
- iii. Non-attorney visitors are generally limited to legal assistants and paralegals: any other person(s) are subject to further review the Warden or designee to ensure the non-attorney visitor does not pose a risk to the safety, security, or good order of the institution.
- iv. NCIC background check form for all legal visitors; any visitor who successfully completes this check does not have to provide new forms for six months.
- v. The Unit Team will prepare an entrance memo for the Front Lobby and Control Center once the legal visitor(s) are approved.
- vi. Pursuant to the Program Statement entitled, Legal Activities, inmate attorneys may not directly give their inmate clients any document or item. Instead, attorneys have the option of:
 - (1) Placing documents to be left with their client in a sealed envelope that will be provided by staff. The inmate's name and Register Number must be written legibly on the face of the envelope, and it should be marked as LEGAL MAIL. This envelope will then be routed directly through the institution mailroom and to the inmate.

- (2) Mailing the documents to the inmate through the institution after the attorney/client visit. This latter option is the most widely used procedure, as it permits attorney to make file copies of all documents in their home offices.
- c) Special Visits:
 - i. Law Enforcement interview requests: The Special Investigative Services (SIS) Department is the Point of Contact for these requests.
 - ii. Hospital visits: The Unit Team is the Point of Contact for these requests. Family members may initiate a request to visit an inmate who is at a local hospital.
 - iii. Media visits: The Executive Assistant will be the Point of Contact for these requests.
 - iv. Religious visits: The Chaplain is the Point of Contact for these requests.
 - v. Holdover inmates. The inmate's Unit Team is the Point of Contact for these requests. Holdover inmates are only at the institution temporarily pending transport to another facility; only immediate family may visit a holdover inmate.
 - vi. Consular visits: The Executive Assistant will be the POC for these requests.
8. **PROCESSING INCOMING VISITORS:** To ensure the safety and security of the institution, the inability to comply with any of the following requirements is reason to deny or cancel visitation.
 - a) Identification: All visitors must sign and complete the visitor's logbook when they enter and exit. All visitors 16 and over are required to display a valid, unexpired, Federal, or state government issued-photo identification (i.e., driver's license, state identification card, passport, military identification card).
 - b) Required Forms: All visitors must read, complete, and sign Notification to Visitor form (BP-A0224) in its entirety.
 - c) Attire and Personal Property: The Front Lobby Officer, in consult with either the Operations Lieutenant or the Institution Duty Officer (IDO), may exercise their judgment to deny a visitor based on attire and personal property because it does not meet the criteria listed under section 8, or because it otherwise may pose a risk to the safety, security and good order of the institution.

Hard copy-based processes may replace computerized processes to continue visitation, as long as the Operations Lieutenant does not believe the safety and security of the institution is compromised.

Visiting in-processing will begin at 7:15 a.m. Visiting processing will be closed from 9:30 a.m. to 11:00 a.m. for count-time (Visitors are NOT permitted to wait in the lobby during this time). Visiting in-processing will conclude at 12:30 p.m.

The Front Lobby Officer must ensure all visitors pass through the electronic metal detector before entering the institution. Visitors will be denied entry to the institution if they cannot clear the walk-through metal detector unless they are in possession of valid medical documentation specifically describing the medical implant they have. In that event, the hand-held metal detector is authorized. Additionally, if the walk-through metal detector becomes inoperative, a hand-held metal detector is available for use. Inmate visitors, who have been screened by the metal detector, will not be permitted to make contact with others in the Front Entrance Building, who have not yet been screened. The Front Lobby Officer must ensure all visitors 16 years of age or older, have their hand stamped with invisible black-light ink.

9. ATTIRE AND ITEMS PROHIBITED AND PERMITTED FOR VISITING:

a) Prohibited Attire for Visitors:

- i. Camouflage, BDU, military-styled clothing, or any clothing similar to that worn by BOP staff or inmates, e.g., solid khaki/tan, dark green, white, orange, light or dark grey, or brown.
- ii. Clothing with controversial or objectionable wording, e.g., gang-related, profanity or obscenity, illegal drugs or alcohol-related.
- iii. Clothing with excessive detail (e.g., jewels, beading, etc.).
- iv. Shorts
- v. Sundresses and dresses shorter than the break of the wearer's leg at the back of the knee, which includes any type of slit or cut in the dress.
- vi. Low-cut shirts or overly revealing dresses, such as tube tops, tank tops, halter tops, crop tops, cap sleeves, backless clothing, swimsuits.
- vii. Necklines must be within two inches of the notch/base of the neck.
- viii. Sweat suits, breakaway pants, spandex, yoga pants, leggings, pajamas.
- ix. Skin-tight, see-through, or mesh clothing.
- x. Bulky attire, to include heavy coats and hoodies.
- xi. Shoes with heels exceeding two inches in height.
- xii. Flip-flops, sandals, slides, slippers or pajama shoes, "Crocs," or open toe or open heel footwear.

- xiii. Wristwatches or electronic bands.J
 - xiv. jewelry that exceeds a wedding band and a religious medallion.
- b) Mandatory Attire for Visitors:
- i. Undergarments
 - ii. Appropriate clothing
 - iii. Appropriate footwear
- c) Prohibited Items for Visitors:
- i. Any bill larger than a five-dollar bill
 - ii. Non-essential medication
 - iii. Car seats or baby strollers
 - iv. Glass bottles or containers
 - v. Cell phones and electronic devices
- d) Permissible Items for Visitors:
- i. No more than \$35 in change or small bills (to be used for vending machines) per adult and \$15 per child.
 - ii. One clear plastic bag, no larger than eight inches by eight inches, for vending machine money
 - iii. Essential medication (e.g., Asthma Inhaler, Nitroglycerine, etc.,) is limited to the amount needed during the visit) to be maintained at the Visiting Room Officer's desk
 - iv. One clear plastic diaper bag, no larger than 12 inches by 16 inches, for baby-items only
 - v. Up to four (4) containers of factory sealed baby food (unopened), three clear plastic baby bottles (empty), one factory sealed unopened container of baby formula in a self-opening can, five disposable diapers, and one factory sealed unopened package of baby wipes
 - vi. One small receiving-type blanket for infants (9 months or younger)
- e) Inmate Rules in Preparation for the Visit:
- i. Must have their identification card on their person.
 - ii. Must wear full uniform (dress shirt, undershirt, pants, and boots).

- iii. Shirts must be fully buttoned and tucked into pants.
- iv. Only a wedding band, prescription glasses, approved religious medallion/necklace and religious headgear are permitted.
- v. Medical authorization is required for an inmate to wear soft shoes into the visiting room.
- vi. Inmates must inform their prospective visitors of the attire and items prohibited and permitted for visiting.

10. STORAGE OF PERSONAL ITEMS:

- a) Storage lockers are available for visitors (FCI and SCP) to store personal items but may not be used for any kind of weapon, alcohol, tobacco or vaping products, anything flammable like lighter or matches, or any illegal drugs. Typically, these items would be secured in your vehicle unless you were dropped off and need to utilize the storage lockers inside the FCI. Visitors place their personal items into these lockers at their own risk and agree to give the BOP staff permission to search the locker and contents at any time based on the safety, security, and orderly running of the institution. The institution is not responsible for lost/stolen locker items.

11. CONDUCT DURING VISIT: The IDO and Operations Lieutenant are delegated the authority to terminate a visit. The following are the expectations of visitor and inmate conduct:

- a) Handshaking, a short embrace, and a brief, closed mouth kiss is permitted at the beginning and end of the visit.
- b) Holding hands is permitted during the visit if all hands are visible.
- c) Young children of the inmate may be held during the visit.
- d) Any physical contact other than above is prohibited.
- e) Verbal abuse or inappropriate language by the inmate or visitor is prohibited.
- f) No smoking or use of any tobacco-based products, including vaping.
- g) All minors must be controlled and not allowed to wander or run through the visiting area/room. Children may utilize the children's outdoor play areas at both the FCI and SCP, and both inmates and visitors are required to supervise their children during this time. This includes keeping them within the authorized visiting areas and ensuring their children do not disrupt others. Adult visitors are prohibited from entering the Parenting Center.
- h) Visitors are prohibited from bringing animals on institution grounds unless the animal is utilized to assist disabled persons. Disabled visitors requiring the

assistance of an animal must submit a request in advance of their visit, with the animals' appropriate documents, to the Warden for approval.

- i) Inmates are not allowed in the vending machine area or to touch money at any time. Visitors may purchase items from the vending machines and bring them back to their assigned visiting area. If food is purchased for an inmate, the food must be unopened and placed on the table for the inmate. Inmates are not allowed to share food or drinks with other inmates or visitors. While food and beverages are being consumed by the inmate or visitor, handholding and/or physically touching may not occur until the food and beverage items are disposed of from the table. The use of these machines is at the users' risk. There is no procedure for the institution to make any refunds.
 - j) Inmate Photographer: There will be an inmate photographer in the FCI and SCP visiting rooms who will be available for pictures on Saturday, Sunday, and holidays from 11:00 a.m. to 2:00 p.m. No inmate group photos are allowed, and all photos must be appropriate in nature. The inmate paying for the photo will be the only inmate allowed in the photo. The only permissible touching in photographs is the holding of hands.
 - k) Visiting room staff may initiate the termination of a visit if they observe excessive or inappropriate contact. Visiting room staff may exercise their discretion to provide a single verbal warning to the inmate and visitor if there is observed misconduct, but it is not required before contacting the IDO or Operations Lieutenant to terminate a visit.
 - l) Breast-feeding is permissible during visiting and a private area has been partitioned to allow privacy for nursing mothers and the infant. It is recommended a small blanket be utilized to maximize their privacy.
12. **NUMBER OF VISITORS:** At the FCI and SCP, due to limited visiting space, inmates will be allowed only five visitors/seats per visit. Small children not yet walking will not be counted toward the total as they will not be occupying an individual seat, and when seated, will remain with an adult.
- a) Requests to have more than five persons for a visit should be submitted on an "Inmate Request to Staff" form through Unit Team. The Warden is the final approving official.
 - b) Visits for inmates housed in the Special Housing Unit (SHU) are limited to two visitors. Visiting for inmates in the Special Housing Unit (SHU) will take place via video-visit, at the visitor video station in the SCP Visitor's Building.
13. **VISITORS LIST AND GUIDELINES FOR VISITORS:** Ordinarily, inmate visiting lists are limited to 25 approved visitors. Inmates will be provided visitor request forms upon arrival to establish an approved visiting list. Immediate family members, verified in the

inmate's Pre-Sentence Investigation report, will ordinarily be approved and not be required to submit a visitor request form.

- a) Each inmate will have an approved visiting list maintained in the computer visitation program. Unit Team staff are responsible for maintaining up-to-date information in the visiting list. Additionally, following sanctions by the Discipline Hearing Officer (DHO) which include Loss of Visiting; the Unit Team will enter the imposed sanction into the visiting computer program.
 - b) Inmates will submit names of prospective visitors to their Correctional Counselor. The Counselor is responsible for preparation and approval of all visiting lists. The lists will include physical addresses as well as phone numbers, if known. Social Security numbers and birth dates must be added for further identification. Inmates can make a request to their assigned Unit Counselor to change their visiting list at any time. The Counselor will require complete information before accepting the visiting request form. It is the inmate's responsibility to inform visitors when they have been added on their approved visiting list and provide their visitor with the Visiting Room Procedures/Regulations form (Attachment A).
 - c) Once approved by staff, the approved record of visitor's form will be produced in triplicate. One copy will be maintained in Section 3 of the inmate's Central File, a copy given to the inmate, and a copy forwarded to the Front Lobby.
 - d) Visitors shall not be on more than one inmate's visiting list. All exceptions must be approved by the Associate Warden, Programs (AW (P)). Only requests for immediate family members will be considered (i.e., parent who has two children housed at FCI or SCP).
 - e) Children under the age of 16 may not visit unless accompanied by a parent or guardian. They may be placed on the visiting list, but this is not required if an adult is responsible for them.
14. **WALSH ACT REQUIREMENTS:** The Unit Team will evaluate all inmates on their caseload and all incoming inmates to determine if they have an inmate who has been convicted of a sex offense involving a minor (WA W CONV).
- a) Any inmate identified as having a Walsh Act assignment involving a minor will have their visits closely monitored.
 - b) Inmates convicted of a Walsh Act offense will not be permitted to have children on their lap or seated next to them.
15. **VISITS FOR INMATES HOUSED IN SPECIAL HOUSING UNIT (SHU):** Upon notification of a visit for an inmate housed in the SHU, SHU staff will apply the required restraints to the inmate. The inmate will be pat searched and searched with the hand-held metal detector, then escorted from their cell to the law-library/tele-visiting cell. Once in the

SHU visiting room, the SHU restraints will be removed. The same restraint procedure will be utilized upon the inmate returning to their cell.

16. **TERMINATION OF VISITS DUE TO OVERCROWDING:** When the visiting room reaches seating capacity, and overcrowding becomes an issue, the Visiting Room Officer will notify the Operations Lieutenant, in conjunction with IDO. The Operations Lieutenant and IDO will be responsible for terminating visits at the FCI and SCP. Factors such as the distance a visitor has traveled, frequency of visitors, relationship of visitors to inmate, and the overall frequency of visits received by the inmate will be considered.
 - a) Ordinarily, visiting privileges of inmates with local visitors will be terminated first.
 - b) Visits of those individuals who have been visiting the longest during the current visiting session will be terminated.
 - c) The IDO will complete the Visiting Denial/Termination form (Attachment B) when a visit is terminated.
17. **MONITORING:** The IDO will tour the visiting room each visiting day during their tour of duty.
18. **PRISONER VISITATION PROGRAM:** If an inmate is unable to receive social visits, not due to disciplinary reasons, the inmate may contact the Chaplain who will arrange visits with a volunteer.
19. **INMATES' RIGHT TO COMPLAIN ABOUT ADVERSE VISITATION DECISIONS:** Every inmate can use the Administrative Remedy Program to complain or challenge any decision related to visitation.
20. **NON-CONTACT VISITING:** Not available at the FCI or SCP for inmates in general population.
21. **EFFECTIVE DATE:** This supplement is effective upon issuance.
22. **OFFICE OF PRIMARY INTEREST:** Correctional Services.

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T. Jusino, Warden

Date

FCI DUBLIN VISITING GUIDELINES

The following is a summary of guidelines governing visiting at FCI and SCP (Camp) Dublin. The originating Institution Supplement on Visiting Regulations is publically available on the FCI Dublin website at www.bop.gov, and available to all FCI Dublin inmates via TRULINCS and/or the Inmate Law Library.

FCI ADDRESS: 5701 8th Street Camp Parks, Dublin, CA 94568

DIRECTIONS: From I-580 East or I-580 West, take Exit 46 for Hacienda Drive towards Dublin Boulevard. From I-580 East, take a left on Hacienda Drive or from I-580 West, take a right on Hacienda Drive. Once on Hacienda Drive, take a left on Gleason Drive, a right onto Arnold Road, and left onto 8th Street. Follow the signs for Visitor Parking.

FCI PHONE: (925) 833-7500

LOCAL AIRPORTS: Oakland International Airport, San Francisco International Airport and San Jose International Airport.

DAYS AND HOURS OF VISITATION: Saturday, Sunday, and Federal Holidays: 7:30 a.m. to 1:30 p.m. Visiting in-processing will began at 7:15 a.m. Processing for visitation is temporarily halted from 9:30 a.m. to 11:00 a.m. for count. Visitors are not permitted to wait in the lobby or their vehicles during this time, so please plan accordingly. Visiting in-processing will conclude at 12:30 p.m.

DRESS CODE: The Front Lobby Officer will ensure all visitors are dressed appropriately. Visitors are expected to wear clothing which is within the bounds of good taste, and which will not pose a threat to the safety, security, or good order of the institution. Visitors are prohibited from wearing camouflage, BDU, military-styled clothing, or any clothing similar that are worn by BOP staff or inmates, e.g., solid khaki/tan, dark green, white, orange, light or dark grey, or brown; Clothing with controversial or objectionable wording, e.g., gang-related, profanity or obscenity, illegal drugs or alcohol-related; Clothing with excessive detail (e.g., jewels, beading, etc.); Shorts; Sundresses and dresses shorter than the break of the wearer's leg at the back of the knee, which includes any type of slit or cut in the dress; Low-cut shirts or overly revealing dresses, such as tube tops, tank tops, halter tops, crop tops, cap sleeves, backless clothing, swimsuits; necklines must be within two inches of the notch/base of the neck; Sweat suits, break-away pants, spandex, yoga pants, leggings, pajamas; Skin-tight, see-through, or mesh clothing; Bulky attire, to include heavy coats and hoodies; Shoes with heels exceeding two inches in height; Flip-flops, sandals, slides, slippers or pajama shoes, "Crocs," or open toe or open heel footwear; Wristwatches or electronic bands; Jewelry that exceeds a wedding band and a religious medallion.

IDENTIFICATION REQUIREMENTS: All visitors, age 16 and over, must display a valid, unexpired, state or federal photo ID (i.e., driver's license, state identification card, passport, military identification card). Visitors under the age of 16 and accompanied by a parent or legal guardian are exempt from this requirement. Persons not visiting must leave the institution grounds.

AUTHORIZED ITEMS TO BRING: Visitors are not authorized to give anything to an inmate. If food is purchased for an inmate, the food must be unopened, placed on the table in front of the inmate. Visitors are authorized to bring no more than \$35 in change or small bills no larger than a \$5 bill (to be used for vending machines) per adult and \$15 per child; one clear plastic

bag, no larger than eight inches by eight inches, for vending machine money; essential medication (e.g., Asthma Inhaler, Nitroglycerine, etc.) is limited to the amount needed during the visit) to be maintained at the Visiting Room Officer's desk; one clear plastic diaper bag, no larger than 12 inches by 16 inches, for baby-items only; up to four (4) containers of factory sealed baby food (unopened); three (3) clear plastic baby bottles (empty); one (1) factory sealed unopened container of baby formula in a self-opening can; five (5) disposable diapers; one (1) factory sealed unopened package of baby wipes; and one (1) small receiving-type blanket for infants (9 months or younger). These items are subject to search.

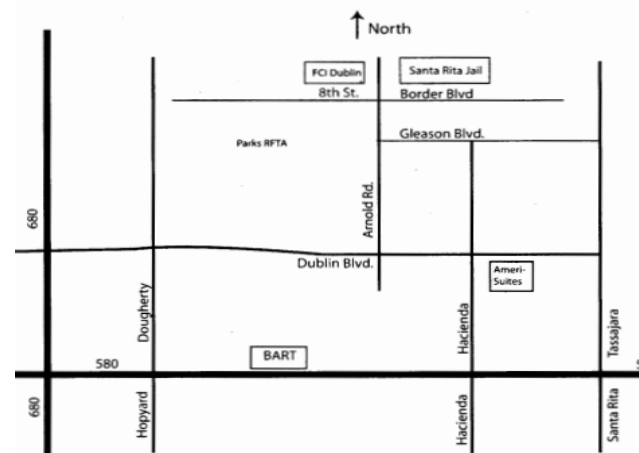
STORAGE: Storage lockers are available for visitors (FCI and SCP) to store personal items, but may not be used for any kind of weapon, alcohol, tobacco or vaping products, anything flammable like lighter or matches, or any illegal drugs. Storage lockers are located in the front lobby only. Typically, these items would be secured in your vehicle unless you were dropped off and need to utilize the storage lockers inside the FCI. Visitors place their personal items into these lockers at their own risk and agree to give the BOP staff permission to search the locker and contents at anytime based on the safety, security, and orderly running of the institution. The institution is not responsible for lost/stolen locker items.

SPECIAL RULES FOR CHILDREN: Children under the age of 16 will not be allowed to visit unless accompanied by a responsible adult. All minors must be controlled and not allowed to wander or run through the visiting area/room. Children may utilize the children's outdoor play areas at both the FCI and SCP, and both inmates and visitors are required to supervise their children during this time. This includes keeping them within the authorized visiting areas and ensuring their children do not disrupt others. Adult visitors are prohibited from entering the Parenting Center.

SPECIAL HOUSING STATUS INMATES: Visits for inmates in the Special Housing Unit (SHU) take place in the SCP visiting room and are subject to the general visiting policy of the facility, with exceptions. SHU visits are limited to two hours per day, with a maximum of two visitors.

PROCESSING: All visitors and their belongings are subject to search at any time while inside the secure facility, or on institution grounds. Anyone refusing a search will be denied entry. Visitors are required to pass through a walk-through metal detector without activation. Those visitors with medical devices that cannot be removed must have supporting documentation from a physician and the handheld metal detector is authorized. Please refrain from wearing clothing with metal content. Prison property and visiting areas are subject to video monitoring.

VEHICLES/PARKING: All vehicles entering FCI Dublin grounds must be registered and insured according to their registering state and are subject to search. Non-visitors must leave institution grounds.



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution Dublin

Visitation Denial/Termination Form

Date: _____

Time of Denial: _____

Name of Visitor: _____

Name of Inmate visited: _____

Reg. No.: _____

Reason for denial/termination:

Steps taken to research this incident prior to denial:

Lieutenant: _____

Printed Name/Signature

Institution Duty Officer: _____

Printed Name/Signature

CC: Captain
Institutional Duty Officer
Associate Warden, Programs