



U.S. Department of Justice

Federal Bureau of Prisons

Federal Medical Center

Office of the Captain

3301 Leestown Road
Lexington, KY 40511-8799

September 14, 2020

File
MEMORANDUM FOR FRANCISCO J. QUINTANA, WARDEN

THRU:

R. Cosmore
R. Cosmore, AW(P)

FROM:

P. Johnston
P. Johnston, Captain

SUBJECT:

Social Visiting Procedures

Implementation of the following procedures ensures FMC Lexington is in compliance with bureau guidance in regards to social visiting. Social visiting at FMC Lexington will resume October 3, 2020. The following procedures will give guidance in areas that have been impacted due to COVID-19 on current visiting room policies and procedures.

- Social Visitation will be scheduled on an appointment basis. Each unit will have specific days to schedule a social visit. Social visits will be scheduled by the inmate Unit Team Staff upon request from the inmate. All visits must be scheduled no later than 1 day prior to their allotted day. Each unit at the FMC is afforded 40, one hour social visit spaces a week. The SPC is afforded 60, one hour social visit spaces a week. The Special Housing Unit is allotted 20, one hour social visit spaces a week. The sign up is conducted by Unit Team. Each Unit Team will post all of the allotted days and times for each month and allow each inmate in that unit to fill 1 time slot. Once all inmates in the unit have had the opportunity to sign up, then inmates we be allowed a second round to sign up for an additional time period.
- All visitors will be required to be screened for COVID-19 symptoms and have their temperature taken prior to being processed in at the front lobby at either the FMC or SPC.

Visitors must complete the COVID-19 symptoms screening and temperature check prior to arriving at the institutions front lobbies for their set processing time. The visitor will then take the signed and stamped screening form to the institution front lobby where they are visiting to be processed in. The form will be stapled to the visitors BP 224, Notification to Visitor Form.

- Each inmate is allowed no more than 2 visitors at a time.
- No money of any kind will be allowed into the visiting room.
- There will be no physical contact between inmates and visitors to include no embrace at the beginning and end of each visit.
- All social visits will be non-contact only. Inmates and visitors will remain at least 6 feet from each other at all times in the visiting room. Red marks on the floor show proper placement of chairs so social distancing guidelines are maintained.
- All visitors and inmates will be required to wear face coverings at all times and must perform hand hygiene before and after each visit.
- No food or beverages will be allowed in the visiting area.
- No photographs will be taken during visiting.
- The visiting room and lobby will be sanitized between each set of visitors. This includes all chairs and high touch areas.
- Inmates on Quarantine or Isolation status will not be allowed to have a social visit.
- Any refusal to follow the visiting procedures by either visitors or inmates will result in immediate termination of the social visit.

Date	AM Visiting	PM Visiting
28-Sep	ANTAEUS	HCU
29-Sep	VERITAS	HCU
30-Sep	COMMONWEALTH	BLUEGRASS
1-Oct	CARDINAL	BLUEGRASS
2-Oct	YOUNITY	
5-Oct	BLUEGRASS	YOUNITY
6-Oct	ANTAEUS	YOUNITY
7-Oct	VERITAS	HCU
8-Oct	COMMONWEALTH	HCU
9-Oct	CARDINAL	
12-Oct	HCU	CARDINAL
13-Oct	BLUEGRASS	CARDINAL
14-Oct	ANTAEUS	YOUNITY
15-Oct	VERITAS	YOUNITY
16-Oct	COMMONWEALTH	
19-Oct	YOUNITY	COMMONWEALTH
20-Oct	HCU	COMMONWEALTH
21-Oct	BLUEGRASS	CARDINAL
22-Oct	ANTAEUS	CARDINAL
23-Oct	VERITAS	

Date	AM Visiting	PM Visiting
26-Oct	CARDINAL	VERITAS
27-Oct	YOUNITY	VERITAS
28-Oct	HCU	COMMONWEALTH
29-Oct	BLUEGRASS	COMMONWEALTH
30-Oct	ANTAEUS	
2-Nov	COMMONWEALTH	ANTEAUS
3-Nov	CARDINAL	ANTEAUS
4-Nov	YOUNITY	VERITAS
5-Nov	HCU	VERITAS
6-Nov	BLUEGRASS	
9-Nov	VERITAS	BLUEGRASS
10-Nov	COMMONWEALTH	BLUEGRASS
11-Nov	CARDINAL	ANTEAUS
12-Nov	YOUNITY	ANTEAUS
13-Nov	HCU	
16-Nov	ANTAEUS	HCU
17-Nov	VERITAS	HCU
18-Nov	COMMONWEALTH	BLUEGRASS
19-Nov	CARDINAL	BLUEGRASS
20-Nov	YOUNITY	

Attachment A

Date	AM Visiting	PM Visiting
23-Nov	BLUEGRASS	YOUNITY
24-Nov	ANTAEUS	YOUNITY
25-Nov	VERITAS	HCU
26-Nov	COMMONWEALTH	HCU
27-Nov	CARDINAL	
30-Nov	HCU	CARDINAL
1-Dec	BLUEGRASS	CARDINAL
2-Dec	ANTAEUS	YOUNITY
3-Dec	VERITAS	YOUNITY
4-Dec	COMMONWEALTH	
7-Dec	YOUNITY	COMMONWEALTH
8-Dec	HCU	COMMONWEALTH
9-Dec	BLUEGRASS	CARDINAL
10-Dec	ANTAEUS	CARDINAL
11-Dec	VERITAS	
14-Dec	CARDINAL	VERITAS
15-Dec	YOUNITY	VERITAS
16-Dec	HCU	COMMONWEALTH
17-Dec	BLUEGRASS	COMMONWEALTH
18-Dec	ANTAEUS	

Date	AM Visiting	PM Visiting
21-Dec	COMMONWEALTH	ANTEAUS
22-Dec	CARDINAL	ANTEAUS
23-Dec	YOUNITY	VERITAS
24-Dec	HCU	VERITAS
25-Dec	BLUEGRASS	
28-Dec	VERITAS	BLUEGRASS
29-Dec	COMMONWEALTH	BLUEGRASS
30-Dec	CARDINAL	ANTEAUS
31-Dec	YOUNITY	ANTEAUS
1-Jan	HCU	
4-Jan	ANTAEUS	HCU
5-Jan	VERITAS	HCU
6-Jan	COMMONWEALTH	BLUEGRASS
7-Jan	CARDINAL	BLUEGRASS
8-Jan	YOUNITY	
11-Jan	BLUEGRASS	YOUNITY
12-Jan	ANTAEUS	YOUNITY
13-Jan	VERITAS	HCU
14-Jan	COMMONWEALTH	HCU
15-Jan	CARDINAL	

Attachment A

SPC DAILY SCHEDULE

MONDAY-FRIDAY

DAY VISITING

Time	Event
0830-0900	Process
0900-1000	Visit
1000-1015	Clean
1015-1045	Process
1045-1145	Visit
1145-1200	Clean

Time	Event
1200-1230	Process
1230-1330	Visit
1330-1345	Clean
1345-1415	Process
1415-1515	Visit
1515-1530	Clean

Attachment B

FMC DAILY SCHEDULE

DAY VISITING

Time	Event
0830-0900	Process
0900-1000	Visit
1000-1015	Clean
1015-1045	Process
1045-1145	Visit
1145-1200	Clean

Time	Event
1200-1230	Process
1230-1330	Visit
1330-1345	Clean
1345-1415	Process
1415-1515	Visit
1515-1530	Clean

EVENING VISITING

Time	Event
1700-1730	Process
1730-1830	Visit
1830-1845	Clean
1845-1915	Process
1915-2015	Visit
2015-2030	Clean

Attachment C