



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Complex

Office of the Warden

Victorville, California 92394

February 19, 2021

MEMORANDUM FOR INMATE POPULATION FCI II

FROM: M. Gutierrez, Warden

SUBJECT: COVID-19 Virus - **UPDATED** Social Visiting Guidance for Inmates and Visitors

As we move forward in our response to the COVID-19 virus, we are no longer suspending social visiting for the FCI II general population designated inmates, who are not in quarantine or isolation status. With these procedures, there will be **no contact** between the visitors or inmates. The visiting room has been set up to ensure proper social distancing between visitors and inmates. With the current guidance from CDC and Central Office, visiting must be conducted as a cohort. This will only allow the institution to have visiting by units per day. All visits are for 90 minutes per inmate for each assigned visiting day. Attached is a copy of the visitation unit rotation, which reflects the available times.

As we continue to navigate through the COVID-19 pandemic, we understand the importance of social visiting. In order for this program to succeed and prevent the spread of COVID-19, it will require restraint and cooperation from the inmate and their visitor(s).

The following procedures must be strictly followed by both the inmate and their visitor(s):

- All visiting must be scheduled by phone through the institution between the hours of 8:00 a.m. and 4:00 p.m. on Saturday, Sunday and Monday, visiting will not be scheduled in person. Visiting appointments must be scheduled by the Monday prior to the unit's approved visiting day. When the visitor calls in, they should state this is in regard to inmate visiting and scheduling a time. The call will then be transferred to the proper staff member. **This is the only method to schedule a visit.** Visitors are not allowed to show up without an approved day and time period, **no exceptions.**
- There will be **no** physical contact of any kind, to include an

embrace at the beginning and end of the visit with any of the visitors.

- **All** seating will be assigned by the Visiting Room Officers.
- Each designated inmate in general population will be allowed up to four (4) visitors per visit this includes children. Each visitor must sit in a seat with the exception of small children, who may sit in the lap of the responsible adult visitor. Regardless of age, all children will be counted as a visitor.
- If an inmate is in quarantine or isolation, there will be no visiting for that inmate during the time they are quartered in that status.
- All visitors must be on the inmates approved visiting list and will go through a symptom screen and temperature check upon entry to the Complex.
- The visitor(s) will be processed for their visit during the 30 minutes prior to their assigned visiting time.
- If any visitor(s) are sick or symptomatic, they will not be allowed to visit. If a visitor shows up or is traveling with other visitors and any of that party are sick or symptomatic, all visitors will be turned away and not allowed to visit for that weekend.
- Both inmates and visitors must wear face coverings at all times and perform hand hygiene just before and after the visit. Visitors will be screened and are expected to wear appropriate face coverings. Improper face coverings to include bandanas, neck gaiters, and mask with breathing valves will not be allowed.
- Food and beverages are not permitted. All vending machines will be closed and not available during visitation. Special provisions will be made to allow one clear baby bottle and one jar of unopened baby food.
- Restrooms in the Visiting Room will be closed for use unless it is an emergency and use will be authorized by the Operations Lieutenant. Again, this is for everyone's safety and to prevent the spread of the virus.
- Inmates and their visitors will not be authorized to take photographs based on the inability to socially distance themselves.
- The children's area will be closed and not used during this time.

- All dress codes and other regulations in the Complex Visiting Supplement VIX 5267.08h, still apply and are subject to be modified due to the COVID-19 virus.

With these procedures in place, we expect to help mitigate the spread of the COVID-19 virus. We appreciate your patience and cooperation during these unprecedented times.

Our visiting schedule is listed below.

Week 1

C- UPPER Saturday	D- UPPER Monday
C- LOWER Sunday	D-LOWER NO V/R

Week 2

C- UPPER NO V/R	D- UPPER Sunday
C- LOWER Saturday	D-LOWER Monday

Week 3

C- UPPER Monday	D- UPPER Saturday
C- LOWER NO V/R	D-LOWER Sunday

Week 4

C- UPPER Sunday	D- UPPER NO V/R
C- LOWER Monday	D-LOWER Saturday

1st Session

Sanitize 7:00-7:25 AM

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			7:30- 9:00 AM			
2			7:30- 9:00 AM			
3			7:30- 9:00 AM			
4			7:30- 9:00 AM			
5			7:30- 9:00 AM			
6			7:30- 9:00 AM			
7			7:30- 9:00 AM			
8			7:30- 9:00 AM			
9			7:30- 9:00 AM			
10			7:30- 9:00 AM			
11			7:30- 9:00 AM			
12			7:30- 9:00 AM			
13 SHU			7:30- 9:00 AM			
14 SHU			7:30- 9:00 AM			

3rd Session

Sanitize 11:00-11:25 AM

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			11:30-1:00 PM			
2			11:30-1:00 PM			
3			11:30-1:00 PM			
4			11:30-1:00 PM			
5			11:30-1:00 PM			
6			11:30-1:00 PM			
7			11:30-1:00 PM			
8			11:30-1:00 PM			
9			11:30-1:00 PM			
10			11:30-1:00 PM			
11			11:30-1:00 PM			
12			11:30-1:00 PM			
13 SHU			11:30-1:00 PM			
14 SHU			11:30-1:00 PM			

2nd Session

Sanitize 9:00-9:25 AM

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			9:30-11:00 AM			
2			9:30-11:00 AM			
3			9:30-11:00 AM			
4			9:30-11:00 AM			
5			9:30-11:00 AM			
6			9:30-11:00 AM			
7			9:30-11:00 AM			
8			9:30-11:00 AM			
9			9:30-11:00 AM			
10			9:30-11:00 AM			
11			9:30-11:00 AM			
12			9:30-11:00 AM			
13 SHU			9:30-11:00 AM			
14 SHU			9:30-11:00 AM			

4th Session

Sanitize 1:30-1:55 PM

TABLE #	UNIT	DATE	TIME AM/PM	INMATE	REG #	CELL
1			2:00- 3:30 PM			
2			2:00- 3:30 PM			
3			2:00- 3:30 PM			
4			2:00- 3:30 PM			
5			2:00- 3:30 PM			
6			2:00- 3:30 PM			
7			2:00- 3:30 PM			
8			2:00- 3:30 PM			
9			2:00- 3:30 PM			
10			2:00- 3:30 PM			
11			2:00- 3:30 PM			
12			2:00- 3:30 PM			
13 SHU			2:00- 3:30 PM			
14 SHU			2:00- 3:30 PM			